

Colleges Nine & Ten Academic Advising Office

Petition To Increase Credit Limit

Complete all requested information for full consideration

(print) Name _____ Qtr/Yr _____ College _____
 Last First

Student ID W _____ UCSC Email _____@ucsc.edu

Previous Term GPA _____ Cumulative GPA _____ Major _____

Enrolling above 19 credits is restricted until the first day of instruction

Complete your planned schedule. *Failure to inform your advisor regarding schedule changes may result in future requests being denied.*

Total credits requested for term _____

Justification for request _____

	Planned Courses/lab(s)	Credit
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____

Read below to determine your need/eligibility to use this form

Advisor Approval is only required for:

- Students with up to a 2.99 GPA requesting more than 19 credits. *(See your advisor if your GPA is below 2.5)*
- Students with a 3.0 GPA or better requesting more than 22 credits, in good standing, and passed at least 15 credits in the prior term.
- First quarter UCSC international students

Only students who have passed a minimum of 15 credits with a "C" or better during the prior term are eligible for approval.

Submission Information

- Filing period for this form begins the first day of the academic quarter
- Submit this form the College Advising office by the ADD/DROP/SWAP deadline. (Refer to academic calendar)
- Petitions submitted on the last day of the ADD/DROP/SWAP period must be submitted in person to your academic advisor before 4:00pm. However, there is no guarantee they will be reviewed.
- You will be sent an email with the status of your request usually within 5 business days. (Also, check your student portal)
- If approved, you are responsible for enrolling and obtaining applicable permission numbers by the ADD/DROP/SWAP deadline.

Office Use Only

List two most recent cumulative GPAs below:

1) _____ 2) _____
 Term Cum. GPA Term Cum. GPA

Documentation submitted? Yes No

Credits Approved _____ AIS Adjusted

Denied Follow Up Required

Notified via: In person or email Date _____

Academic Advisor _____ Date _____

Comments